



# RULE 13 NOTICE OF INTENT (NOI) LETTER

State Form 51270 (R / 7-03)  
Form Approved by State Board of Accounts, 2003  
INDIANA DEPARTMENT OF ENVIRONMENTAL MANAGEMENT

### For questions regarding this form, contact:

IDEM – Rule 13 Coordinator  
100 North Senate Avenue, Rm 1255  
P.O. Box 6015  
Indianapolis, IN 46206-6015  
Phone: (317) 234-1601 or  
(800) 451-6027, ext. 41601 (within Indiana)

Web Access:

<http://www.in.gov/idem/water/npdes/permits/wetwthr/storm/rule13.html>

### NOTE:

- This form must be used to apply for a general NPDES permit pursuant to 327 IAC 15-13.
- Please type or print in ink.**
- This completed form must be submitted with the **Rule 13 Storm Water Quality Management Plan (SWQMP) – Part A: Initial Application Certification Submittal and Checklist**, and proof of publication.
- Return this form, required addenda, and payment by mail to the IDEM Rule 13 Coordinator at the address listed in the box on the upper-right.

### APPLICABILITY

#### Permit coverage under 327 IAC 15-13 applies to all entities that:

- are not required to obtain an individual NPDES permit under 327 IAC 15-2-9(b);
- meet the general permit rule applicability requirements under 327 IAC 15-2-3;
- do not have coverage under an individual MS4 permit; and
- operate, maintain, or otherwise have responsibility for an MS4 conveyance within a designated MS4 area.

### APPLICATION TYPE (check one)

- Initial NOI letter
- Renewal NOI letter

### PART A: GENERAL INFORMATION FOR MS4 OPERATOR

1. Operator Name:	Roger Woodfill		
2. Operator Title:	County Surveyor		
3. Represented Entity <sup>1</sup> :	Hidden Valley Lake CDP (Dearborn County)		
4. Mailing Address	Address: 300 W. High Street		
<input checked="" type="checkbox"/> City <input type="checkbox"/> Town	Of: Lawrenceburg	Zip: 47025	County: Dearborn
5. Phone Number:	(812) 537-2000		
6. Facsimile Number (if applicable):	(812) 537-2000		
7. E-mail Address (if applicable):			

### PART B: GENERAL INFORMATION FOR PRIMARY CONTACT PERSON FOR THE MS4 AREA

8. Is the primary contact person for the MS4 area the same as the operator listed in Part A?	<input type="checkbox"/> Yes* <input checked="" type="checkbox"/> No**    * If yes, omit items #9-15 below and skip to Part C. ** If no, fill out items #9-15 below.		
9. Contact Person Name:	Craig Lysne		
10. Contact Person Title:	Communtiy Manager		
11. Represented Entity <sup>1</sup> :	Hidden Valley Lake CDP (Dearborn County)		
12. Mailing Address	Address: 19325 Schmarr Drive		
<input checked="" type="checkbox"/> City <input type="checkbox"/> Town	Of: Lawrenceburg	Zip: 47025	County: Dearborn
13. Phone Number:	(812) 537-3091		
14. Facsimile Number (if applicable):	(812) 537-1521		
15. E-mail Address (if applicable):	commgr@suscom.net		

<sup>1</sup> The "Represented Entity" is the name of the facility and/or organization that you are representing for purposes of this application. This can be a business, municipality, university, etc.  
PF Reason = NOI13



**PART D: MATERIALS TO BE SUBMITTED WITH THIS NOI LETTER**

► In addition to the information in Parts A ,B, and C, an MS4 operator must provide the following.  
(Check when completed, or check "NA" if an item is not applicable. For the first of the numbered items below, the requirement must be met and "not applicable" is not provided as an option.):

X	NA	ITEM
1) <input checked="" type="checkbox"/>	----	A copy of the <b>Storm Water Quality Management Plan – Part A: Initial Application Certification Submittal and Checklist</b> .
2) <input checked="" type="checkbox"/>	----	Proof of publication in a newspaper of largest circulation in the affected area <sup>1</sup> .
3) <input checked="" type="checkbox"/>	<input type="checkbox"/>	Certification that appropriate legally-binding agreements or contracts between MS4 entities have been obtained (see APPENDIX A).

**PART E: APPLICATION FEE**

- Upon submission of this NOI letter, the MS4 Operator shall pay a fee in the amount of fifty dollars (\$50). Make all checks and money orders payable to "IDEM".
  - Pursuant to 327 IAC 15, the fee is **NOT**:
    - Transferable from one (1) MS4 operator to another;
    - Transferable from one (1) person to another;
    - Transferable to any other type of permit issued by IDEM; or
    - Refundable.
- Unless requested by the MS4 operator and approved by IDEM within three (3) days of submittal to IDEM or prior to the NOI letter processing by IDEM, whichever is earlier.

**PART F: CERTIFICATION AND SIGNATURE**

- Allow a minimum of four (4) weeks for processing the NOI letter information and receipt of your Notice of Sufficiency.
- Make sure you have completed all appropriate sections of this NOI letter and have included all required addenda. Sign and date the NOI letter and return it to the address shown on page one (1) of this NOI letter. Incomplete or incorrect NOI letters may result in a delay in processing and issuance of your Notice of Sufficiency.
- All information requested in this NOI letter is MANDATORY for the administration and processing of your permit pursuant to 327 IAC 15-13. All data received will be regarded as a public record subject to disclosure in accordance with [IC 5-14-3](#) and 327 IAC 12.1.

► The Operator listed in "Part A: GENERAL INFORMATION FOR MS4 OPERATOR" must sign the following certification statement:

*"By signing this NOI letter, I hereby certify under penalty of law that this document and all attachments were prepared under my direction or supervision in accordance with a system designed to assure that qualified personnel properly gather and evaluate the information submitted. Based on my inquiry of the person or persons who manage the system, or those persons directly responsible for gathering the information, the information submitted is, to the best of my knowledge and belief, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations."*

Type or print Operator Name:  Roger Woodfill

Signature of Operator: \_\_\_\_\_

Date: \_\_\_\_\_  
(mm/dd/year)

<sup>1</sup> The notice must be published one (1) time each week for two (2) consecutive weeks in at least one (1) newspaper of general circulation in each of the counties, in whole or in part, in the district. The publication of notice must, at a minimum, include the language specified in 327 IAC 15-13-6 (a)(5).  
PF Reason = NOI13

**APPENDIX A: LEGALLY-BINDING AGREEMENT/CONTRACT CERTIFICATION FOR IMPLEMENTATION OF A SWQMP**

On September 25, 2003 (date),

- |   |   |
|---|---|
| 1. Dearborn County Soil & Water Conservation District<br>_____<br>3. Hidden Valley Lake (HVL) POA<br>_____<br>5. _____<br>7. _____<br>9. _____<br>11. _____ | 2. Dearborn County Surveyors Office<br>_____<br>4. Dearborn County Health Department<br>_____<br>6. _____<br>8. _____<br>10. _____<br>12. _____ |
|---|---|

(List entity names above)

Entered into an agreement or contract to satisfy the implementation requirements in Parts B and C of the Storm Water Quality Management Plan (SWQMP).

As stated in the agreement or contract, entities agree to the following responsibilities

Please check the boxes corresponding with responsibilities, or portions thereof, of each entity (entity numbers correspond to entity name numbers listed above) entering into this agreement in the table below.

RESPONSIBILITY	ENTITY											
	1.	2.	3.	4.	5.	6.	7.	8.	9.	10.	11.	12.
a. Public Education and Outreach	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
b. Public Involvement and Participation	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
c. Illicit Discharge Detection and Elimination	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
d. Construction Site Storm Water Run-off Control	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
e. Postconstruction Storm Water Management in New Development and Redevelopment	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
f. Pollution Prevention and Good Housekeeping for Municipal Operations	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
g. Baseline Characterization and On-Going Monitoring Plan	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
h. Other:	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Specify:</b>												

If any entity(s) is agreeing to accomplish only a portion of an aforementioned responsibility in the table, please elaborate below on the exact responsibility portion (e.g. entity 1 is responsible for storm drain marking in the MS4 area, entity 2 is responsible for conducting behavioral phone surveys for item (a) in the table). Attach separate sheets as needed.

-Public Education and Outreach MCM will be coordinated by Hidden Valley Lake POA and only 2 children's education day workshops will be coordinated by Dearborn County SWCD (Ag Days & Watching Our Watershed)

-Construction Site Run-off and Post Construction Site Run-off will not be implemented through 327 IAC 15-13 because Hidden Valley Lake (MS4) will be doing the only redevelopment and new development in the MS4 area. Each individual privately owned property is about a 1/4 acre lot (less than 1 acre). All of this redevelopment and new development will be regulated through 327 IAC 15-5 which is field implemented through IDNR.

-Illicit Discharge Detection and Elimination MCM will be coordinated by Hidden Valley Lake POA. The Dearborn County Surveyor's office will map the outfalls and the Dearborn County Health Department will work with volunteers on monitoring.

-Baseline Characterization and On-Going Monitoring Plan will be coordinated by Hidden Valley Lake POA. The Dearborn County Surveyor's office will map the outfalls and the Dearborn County Health Department will work with volunteers to collect current water quality characteristics.

The following statement and the accompanying signatures serve as the required certification that an agreement or contract has been developed and agreed upon per the requirements of 327 IAC 15-13.

*“By signing this certification, I hereby certify under penalty of law that this document and all attachments are, to the best of my knowledge, true, accurate, and complete. I am aware that there are significant penalties for submitting false information, including the possibility of fine and imprisonment for knowing violations.”*

Entity	Authorized Signature	Date
1.	_____	_____
3.	_____	_____
5.	_____	_____
7.	_____	_____
9.	_____	_____
11.	_____	_____

Entity	Authorized Signature	Date
2.	_____	_____
4.	_____	_____
6.	_____	_____
8.	_____	_____
10.	_____	_____
12.	_____	_____